

How It Works – Claim Listings

HOW IT WORKS

As a business owner, you can claim your main listing (or create your listing) for only \$1.00 per month. If you need additional listings, there is a small monthly cost per listing.

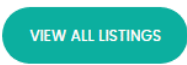
You will also be given the option to upgrade to one of our premium plans that will give you more benefits and additional exposure for your business listing(s).

Claim your business

Step 1: Find your business

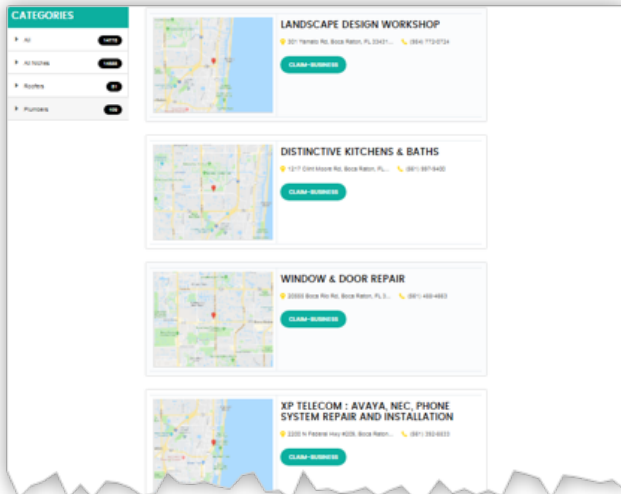
In the search box above, select the appropriate niche (like Plumbers), or choose All Niches if your niche is not there. You can also enter part of your business name or address in the second field to narrow down the search results. Then press SEARCH.

Optionally, you can click here to view all the listings:



Scroll through the businesses until you locate your listing.

*[If your business is not listed, go to **Create your listing** below.]*



Step 2: Claim your business

Click on the **CLAIM-BUSINESS** link in your listing.



Step 3: Select your plan

You can choose the Basic "Claim" Plan (just claiming your listing), or select the Silver or Platinum Plan, depending on the benefits and features you wish to have access to. Features are shown in the chart.

PLANS DETAIL	CLAIM	SILVER	PLATINUM
Description	Basic Plan - Claim Listing	Silver Plan	Platinum Plan
Initial Cost (1st Month)	\$ 1.00	\$ 2,900	\$ 2,900

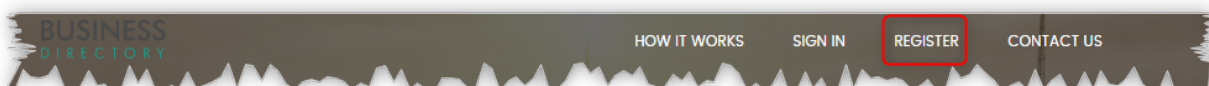
Step 4: Select Payment Method and enter your payment details



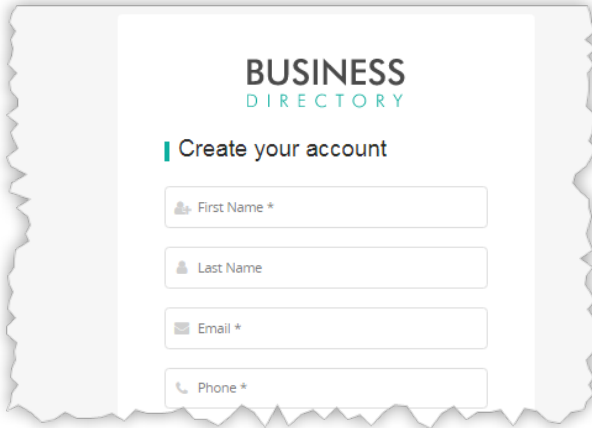
Create your listing

When your business is not already listed in the directory for you to claim, you will follow these steps:

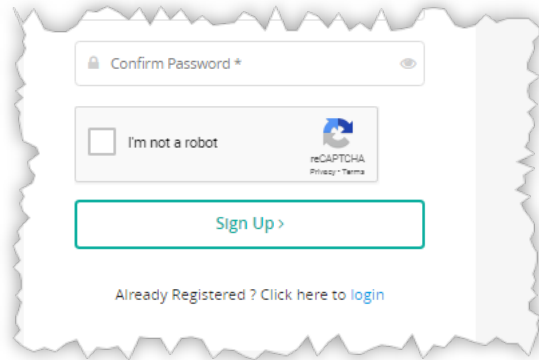
Step 1: Register your business - Click the **Register** link at the top of the screen.



Step 2: Fill in your information to create your account, and click the **Sign Up** button.



The screenshot shows the 'BUSINESS DIRECTORY' account creation page. The title 'BUSINESS DIRECTORY' is at the top. Below it is the heading 'Create your account'. There are four input fields: 'First Name *', 'Last Name', 'Email *', and 'Phone *'. Each field has a small icon to its left (person, person, envelope, and phone respectively).



The screenshot shows the account confirmation and sign-up page. It features a 'Confirm Password *' field with a lock icon and an eye icon. Below that is a reCAPTCHA section with a checkbox labeled 'I'm not a robot' and the reCAPTCHA logo. A prominent 'Sign Up >' button is centered. At the bottom, there is a link: 'Already Registered? Click here to login'.

Step 3 and **Step 4:** Select your payment method and fill in your payment details (refer to images for Claiming a business, above).